

Minutes of the Ordinary Meeting of Caia Park Community Council held on
14th June 2018 at the Community Council Offices, Prince Charles Road, Wrexham

Cllr M. King (Chair)
Cllr B. Cameron (Vice Chair)

*Cllr T. Calverley	Cllr J. Johnson
Cllr L. C. Crawford	Cllr S. Jones
* Cllr M. J. Downward	Cllr C. Lloyd
Cllr B. Halley	*Cllr L. M. Platt
Cllr C. Harper	*Cllr C. Powell
Cllr A. J. Jeorrett	Cllr Paul Williams
*Absent	
Together with:	
Nicholas Perry	PCSO - N. Wales Police
R. Sheehan	Wrexham Leader (Press)
Representatives from Virgin Media & O'Connor Utilities	

21. APOLOGIES

Apologies for absence were received from T. Calverley, M. Downward, L. Platt and C. Powell

22. PRESENTATION BY VIRGIN MEDIA

The Chair welcomed Mr. Julian Holland and his colleagues to the meeting to outline Virgin Media's developments taking place in the area to facilitate fibre optic broadband installations.

Maps were handed to Members indicating the phases of work and the areas in which it will take place, phase one having already started leading on to phases 2, 3 and 4 between now and September. It was anticipated that the remaining part of Smithfield Ward would be upgraded in 2019.

It was noted that to maximise public engagement, representatives from Virgin Media had attended the recent clean-up day in the Queensway Ward and they advised that they would be happy to attend other community events. On the whole, it was reported that the work was going well with only minor issues being raised by residents. At this point Mr. Holland introduced representatives from their contractors O'Conner Utilities. They explained their operational role and gave reassurance that they were committed to working with the community and minimising issues.

Members asked a number of questions and expressed some concern over the experiences encountered in other areas such as Garden Village. Mr. Holland acknowledged that being one of the first areas, there were teething problems in Garden Village and that the contractors employed there are no longer operating in the area. Generally, Members felt that the work undertaken in Caia to date had been carried out efficiently and without serious complaint.

Mr. Holland and his colleagues were thanked for their presentation. It was agreed to email a list of attendees to the company for future contact.

23. POLICE MATTERS

PCSO Perry presented a community overview of crime for the month of May. Members felt that the information provided was not as comprehensive as the ward based figures previously supplied and it was agreed that the current reporting format would be reviewed.

He advised there were now six PCSOs working in the area although as some were new, they had been partnered with more experienced officers. He felt that recent anti-social behaviour issues encountered at The Venture had now moved away but were surfacing in St David's Crescent. An operation to combat this was expected to start soon.

He reported that the CCTV lap top used to download footage had now been returned to the Police.

He referred to incidents of drug dealing in the area and mentioned certain areas in particular that were now receiving a higher police presence. It was noted that the telephone box located on Queensway recently damaged by fire will be removed within 12 – 16 weeks.

PCSO Perry also gave an update on the anti-social use of motorbikes in the area with one recently being seized by Police.

24 MEMBERS DECLARATIONS OF INTEREST

There were no declarations of interest declared at this stage.

25. CONFIRMATION OF MINUTES

RESOLVED: That the minutes of the Annual General and Ordinary meetings held on 10th May 2018 be received and adopted as a true record.

Matters arising:

26. POLICE MATTERS (PM 8)

The Clerk advised members that he had received a reply from the Inspector reporting on staff deployment figures and advising that the Police hold a stock of telephones should a device fail and so the lack of a phone for a PCSO should not have been an issue.

27. RELOCATION OF SECURITY CAMERA (PM 168, 154, 140, 122, 104, 86, 70, 50 & 11)

The Clerk reported that Wrexham CBC had advised that a privacy impact assessment was not required and that as the footage was only available for access by Police the requirements of RPIA were met by them. Accordingly, Wrexham CBC have been advised that the contractors would be contacting them to liaise over moving the camera. It was noted that as part of the move, the camera would be inspected and upgraded if required.

28. CORRESPONDENCE (PM 14 (iv))

The Clerk reported that he had enquired if vehicle prevention work could be undertaken when the subway on Queensway is upgraded but had been informed that there were no plans to change the existing bollards. It was acknowledged that the subway was used as a pedestrian thoroughfare and that the existing bollards did prevent cars but there was still a problem with motorbikes. It was *RESOLVED: To approach Public Rights of Way to see if they had any suggestions for improving the situation or if they could provide a cost for alternative barriers.*

29. MEMBERS REPORTS

There were no Members reports

30. CORRESPONDENCE

- (i) **Wrexham Area Civic Society** – Request for nominations for awards 2018 – **Noted**.
(It was noted that Hafod y Wern CP school had been successful in receiving an award in 2017).
- (ii) **Swansea University** – Invitation to attend a Children, Young People and Democracy in Wales event – Senedd, Cardiff on 20th June 2018 - **Noted**
- (iii) **AVOW** – Invitation to attend AGM. 20th July 2018 - **Noted**
- (iv) **Wrexham County Borough Council** – May 2018 monthly report from Kingdom Security Ltd – **Noted**
(The Clerk advised that he had contacted Wrexham CBC suggesting that the litter enforcement is not renewed in May 2019 and that a working group of the relevant Scrutiny Committee at the County Borough Council were considering the matter in detail)
- (v) **National Assembly for Wales** – Details of weblink to a consultation into diversity in local government - **Noted**
- (vi) **St Mark’s Church (Holiday Hunger Project)** The Clerk reported that he had received a letter on behalf of Rev. Jonathan Smith dated 30th June which expressed concern over the imminent closure of Gwenfro Valley Integrated Children’s Centre as it is a distribution point for the free meals offered by the Church and volunteers during the school holiday period. He also reported a further letter had been received on the day of the meeting which was a copy of a letter sent to the Acting Chief Executive and Assembly Member relating to other issues in particular the Welsh Government SHEP scheme which did not extend to school holiday periods.
It was reported that the Clerk had recently met with Rev Smith over another matter and raised the issue of the Holiday Hunger Project which the Community Council had granted aided last year in the sum of £1000. Rev Smith had advised that it was unlikely that a funding request would be made his year and as a result the Clerk had sought costs for providing play sessions to continue during the Summer holiday period at Gwenfro Valley. He confirmed that Wrexham CBC’s Play Development Team had the capacity to undertake 3 sessions per week for the six weeks holiday period. It was felt that this would assist with the Holiday Hunger Scheme distribution and allow the newly formed Wrexham Youth and Play Partnership funded by the former Communities First Legacy Fund to look at future strategies for play.

Members discussed the proposal and felt that by supporting the Summer holiday play sessions it would greatly assist the Holiday Hunger Project in delivering their services.

RESOLVED:

- i. *Given that it was unlikely the Community Council would be asked to financially support the Holiday Hunger project this year the sum of £ 2286 be allocated to*

fund Wrexham Play development Team to carry out 18 play sessions over the school holiday period operating from Gwenfro Valley.

- ii. *That this expenditure be authorised on the understanding that it was without prejudice and did not set a precedent for any subsequent requests that may be received for the funding of play provision.*

(Cllrs B. Halley as current Chair of Gwenfro Valley ICC and Cllrs M. King and J. Johnson being employed by organisations involved with the Wrexham Youth and Play Partnership declared an interest in this item and took no part in the latter discussions and voting on the proposal.

Supplementary

The Clerk advised that notification had been received that the next Town & Community Council Forum Meeting would take place on Thursday 21st June at 4pm.

31. INTERNAL AUDIT REPORT FOR 2017-18 AND THE APPOINTMENT OF INTERNAL AUDITORS FOR 2018-19

The Clerk presented the internal audit report for the financial year 2017-18 and requested that Members note the two points raised namely:

- Additional wording required in the Financial Regulations to cover the limit and authorised use of the business credit card.
- That Members political affiliation (where stated) should appear on the Council website.

With regard to point one it was **RESOLVED:** *to await the findings of the external audit report before making any amendments to the Financial regulations should they be required.*

With regard to the second point, the Clerk reported that the political affiliations had now been posted on the website.

It was further **RESOLVED:** *to appoint JDH Business Service as internal auditors for financial year 2018-19.*

32. PENTRE GWYN COMMUNITY CENTRE

The Clerk advised that matters between the Trustees of the Pentre Gwyn, Tan y Coed and Coed y Bryn Residents Association and Wrexham CBC were progressing to secure a transfer of the freehold of the community centre to the residents Association. He reminded Members of the decision to financially support the community centre for a period of 3 years. As the handover was progressing, it was evident that the Residents Association were incurring some financial liabilities and it was suggested that part of the financial support be paid directly to the Association rather than to Wrexham CBC.

It was **RESOLVED:** *To authorise a financial advance to the Residents Association in the sum of £2000.*

33. GENERAL DATA PROTECTION REGULATIONS

The Clerk advised that the nominated Data Protection Officer had prepared an action plan to ensure compliance with GDPR and had supplied a number of policy documents for consideration. Members were presented with two policies for consideration namely Information and Data Protection Policy and a Document Retention Policy. **RESOLVED:** *To adopt the policy documents as presented.*

34. COMMUNITY ADVICE STATISTICS

Members received the quarterly and year end reported gains for the Advice Service for year 2017-18. These amounted to over £835140 for the year. **RESOLVED:** *To note the figures and ask the Advice Manager to attend the September meeting to discuss the returns in more detail.*

35. PLANNING - LOCAL DEVELOPMENT PLAN

Members were advised that the consultation period on the Local Development Plan had now been extended to 16th July 2018 and so there was still opportunity to comment on the content of the Plan. Members expressed concern over the allocation of land off Cefn Road for housing purposes as a key strategic site and were concerned over the impact on the surrounding area, the required infrastructure and how it would integrate into existing communities given the size and scale of the proposed development.

RESOLVED: *To object to the allocation of land off Cefn Road identified in the plan as Key Strategic site 2 in its current form and to suggest that the development of the proposed allocation of key Strategic site 1 could be accelerated given the Welsh Minister's announcement that improvements to the adjacent A483 junction would be undertaken relatively early in the plan period.*

PLANNING - APPLICATIONS

Resolved: *That no objections be raised to the following applications:*

(i) **P/2018/0405 The Fat Boar, 11 Yorke Street, Wrexham**
Kitchen extension built off existing terrace

Supplementary

(ii) **P/2018/0450 Land in front of Nos. 11 – 18 Ridley View, Wrexham**
On street parking and kerb realignment

36. FINANCIAL MONITORING

The financial statement for period ending 31st May 2018 was submitted.

Resolved: *That the financial statement for the period be received and adopted.*

37. ACCOUNTS FOR PAYMENT

The following accounts for April were authorised for payment:

Accounts for payment/certifying Jun 2018

7209	CPAG	CAS		143.45
D.D.	NATWEST CARD	Card fee	General Admin	35.00
D.D.	SSE (elect)	St Peter's Hall	*	71.23
D.D.	SSE (Gas)	Prince Charles Road	*	769.41
D.D.	SSE (elect)	Prince Charles Road	*	47.54
7216	British Gas	St Peters Hall	*	592.87
7219	Zurich Municipal	General Admin (Ins)		2144.70

D.D.	Pace telecom	CAS	* 112.67	
		General Admin	* <u>68.82</u>	181.49
7217	Cashed cheque (Client Grant)	CAS		100.00
D.D.	CAB (Adviser net)	CAS		729.80
7218	Cashed cheque (Client Grant)	CAS		261.92
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D.D.	Dee Valley Water	St Peters Hall		9.10
D.D.	Plus Net	CAS Admin		12.00
D.D.	Wrexham CBC	St Peter's Hall		175.00
D.D.	Wrexham CBC	Prince Charles Road		479.82
D.D.	Dee Valley Water	Prince Charles Road		42.24
7221	J. Hinds	Prince Charles Road	200.00	
		St Peter's Hall	<u>100.00</u>	300.00
7222	Bates Office Services	CAS	* 20.58	
		General Admin	* <u>218.77</u>	239.35
7223	Graphic Office Systems	General Admin	* 40.46	
		CAS	* <u>124.00</u>	164.46
7224	Walker Fire (UK) Ltd	Prince Charles Rd	*	336.24
7225	Hallam Heating	St Peter's Hall	* 133.73	
		Prince Charles Road	* <u>228.15</u>	361.88
7226	Coralinas Community Crafts	Community Agent		90.00
7227	Wrexham CBC Play areas	Amenity/Environ	*	9360.00
7232	Petty cash (stamps)	CAS	60.00	
		General Admin	<u>20.00</u>	80.00
D.D.	SSE (Elect)	Prince Charles Rd	*	68.01
D.D.	NATWEST CARD			
	(Stencil Warehouse)	Amenity/Environ	*	41.78
	(Post Office Counters)	General Admin		870.00
7228	Pentre Gwyn Centre	Amenity/Environ		2000.00
	K. Walker (sal adj/travel)	CAS		
	A. Humphreys (sal adj Jun)	St Peter's Hall		
	H.M. Revenue & Customs	Tax NI (Jun)		
	Clwyd Pension Fund	Pensions (Jun)		

*Figs include VAT which is reclaimable