

Minutes of the Ordinary Meeting of Caia Park Community Council held remotely via Zoom on
9th July 2020

Cllr M. King (Chair) (A/V)
*Cllr M. J. Downward (Vice Chair)

Cllr B. Cameron (A/V)	Cllr J. Johnson (A/V)
* Cllr L. C. Crawford	Cllr S. Jones (A)
Cllr A. K. Gregory (A)	Cllr C. Lloyd (A)
Cllr B. Halley (A)	Cllr L. M. Platt (A/V)
Cllr C. Harper (A/V)	* Cllr C. Powell
Cllr A. J. Jeorrett (A/V)	Cllr Paul Williams (A/V)

*Absent
Also present Jacinta Challinor (Green Infrastructure Project (A/V)
David Sheridan (Advice Service Manager) (A/V)

Key (A/V) = Audio and visual presence
(A) = Audio presence

32. APOLOGIES

Apologies for absence were received from Cllr C. Powell

33. PRESENTATION BY JACINTA CHALLINOR – GREEN INFRASTRUCTURE PROJECT

The Chair welcomed Jacinta Challinor to the meeting and explained her role as coordinator for the Green Infrastructure Project covering both Caia and Plas Madoc.

An update was provided on the work completed to date and consultation that had taken place within the community. The wildflower meadow planted on open land off The Queensway was seen as a success with many positive comments received.

Projects going forward had been identified and further schemes submitted for future consideration. At present, the following schemes were being progressed.

- Land off Eaton Drive to the rear of the former community centre
- Land on The Dunks adjacent to Deva House Day Centre
- A small area of land off Gwenfro/Y Wern
- The Dunks adjacent to Benjamin Road play area and wooded area.

Members gave their suggestions on the sites and it was agreed the plans of the specific areas would be forwarded to the Clerk for distribution to Members. It was also suggested that prior to any work being carried out, any competing planning consents be checked - particularly in relation to the sites off Eaton Drive and adjacent to Deva House.

The Clerk also referred to the land at the Community Council offices that could be available and agreed to forward details to the coordinator.

Ms Challinor was thanked for her interesting and informative presentation.

34. PRESENTATION BY DAVID SHERIDAN – COMMUNITY ADVICE SERVICE & ANNUAL REPORT

The Advice Service Manager presented his report for financial year 2019/20. This detailed statistical information relating to the number of clients processed, their ward area, the reasons for their contact and any successful gains achieved. He also referred to adjustments that have been necessary since March 2020 to cater for the safeguards required under the Covid 19 regulations.

The reported and recorded benefit gains for the period amounted to £841,604 and the debts presented to the service amounted to £1,242,961 resulting in £422,829 debts being written off.

Members were pleased to note that the Advice Service is providing a useful and unique service to the community.

A discussion followed on how the service would operate under the Covid 19 restrictions and that it may be necessary to introduce an appointment only service rather than a drop in facility. Members were appreciative that advice staff had been working from home giving telephone advice and have, since late June, attended the office on a phased return basis.

A Member referred to the lower take up from the Smithfield Ward and enquired if this was as a result of closing the Smithfield sessions. It was not felt that this was the main reason as given the location of Smithfield, residents tended to visit the CAB instead.

It was suggested that a press release be issued outlining the success of the service.

Mr. Sheridan was thanked for his report.

The Clerk advised that a part time member of the advice staff had decided to retire with effect from July having completed 15 years of service.

35. CONFIRMATION OF MINUTES

RESOLVED: That the minutes of the Ordinary meeting held on 11th June 2020 be accepted as a true and accurate record.

Arising:

36. COVID 19 POSITION STATEMENT (May 2020) (PM27)

The Clerk advised that all advice staff and admin support were returning to work in the office on a part time rota basis but in the main continue to work from home where possible. The Clerk and cleaner continue to attend for their full working hours.

37. REQUESTS FOR FINANCIAL ASSISTANCE (PM 30)

The clerk reported that Acton, Offa and Rhosddu Community Councils had agreed to donate £400 each to the Friends of Wrexham Museum and confirmed that Caia Community Council had also now donated. An acknowledgement had been received advising that a copy of Wrexham In Memoriam would be placed in Wrexham Library and inscribed donated by Caia Park Community Council. It was further **RESOLVED:** *That the Clerk enquire into the cost of purchasing two copies, if available, for donation to Rhosnesni High School and Ysgol Morgan Llywd.*

38. CAIA PARK PARTNERSHIP HALF YEARLY MONITORING REPORT – YOUTH OUTREACH & SERVICE DELIVERY OPTIONS FOR THE FUTURE. (PM 31)

Arising from a query raised at the last meeting regarding the contact numbers in each ward, the Clerk reported that Caia Park Partnership now record the ward in which contacts were seen rather than their home addresses. More young people tend to migrate to the central part of the community which falls in the Queensway Ward hence the higher number of contacts in that ward.

39. DECLARATIONS OF MEMBERS INTERESTS

There were no member interests declared.

40. MEMBERS REPORTS

Cllr B. Halley: Outlines some of the procedures put in place to ensure a safe re-opening of Hafod y Wern school on 29th June 2020.

Cllr M. King: Referred to similar arrangements put in place at Rhosnesni High School. He also mentioned the proposed works to be undertaken by Dwr Cymru at Wynnstay Avenue and Deva Way to alleviate problem flooding in the area. It was reported that The Venture is likely to re-open over the Summer holiday period although at a reduced level.

Cllr. B. Cameron: Updated Members on the proposed refurbishment of Pentre Gwyn Play Area.

Cllr. C. Lloyd: Referred to the recent death of Ms. Tracey Williams, a former employee of Caia Park Partnership who was known to several Members.

41. CORRESPONDENCE

(i) Wrexham CBC – Letter from Play Development Team.

Requesting that the Council ring fence monies committed to play for 2020/21 and outlining some suggested projects that they could arrange if the traditional play sessions are further delayed in starting. **RESOLVED:** *To note the contents of the letter.*

Supplementary (received after agenda printed)

(ii) Wrexham CBC – Advising that the term of office for the Council’s nominated Community Governor at St Anne’s R.C. School had expired in May 2020 and therefore the LEA were seeking a new nomination. **RESOLVED:** *That Mrs. P. M. Williams be nominated for a further term.*

42. PLANNING APPLICATIONS

The Clerk advised that since the printing of the agenda the following applications had been received for consideration and which, if held over until the next meeting, would not meet the dead-line for submitting observations.

(i) P/2020/0201 Lane East of Wynnstay Avenue and North of the Venture
Construction of a 535m² access track and associated boundary treatments with underground storm water tank. **RESOLVED:** *No objection*

- (ii) **P/2020/0206 Acre View, Abenbury Road, Wrexham**
Change of use to house in multiple occupation – 4 occupants maximum.
RESOLVED: To express concerns over any intensification of the use of the highway access given conditions on Abenbury Road.

- (iii) **P/2019/0792 Community Centre site, Eaton Drive, Wexham**
Amended plans to previous scheme (revised access) **RESOLVED:** No objection

43. FINANCIAL MONITORING

The Financial Statement for period ending 30th June 2020 was submitted.

RESOLVED: That the financial statements for the period be received and adopted.

44. ACCOUNTS FOR PAYMENT

The Clerk advised that further accounts had been received since the publication of the agenda (Don Hughes Electrical and Caia Park Partnership) details of which was provided verbally at the meeting.

- (i) **RESOLVED:** That the following schedule of accounts paid during July 2020.

D.D.	Pace Telecom	CAS	* 351.31	
		General Admin	* <u>234.21</u>	585.52 (I.T., phones etc)
D.D.	SSE (Elect)	Prince Charles Road	*	73.89
7524	Friends of Wrexham Museum	Donation		400.00

Accounts above the line have already been paid either by direct debit or in the case of cheques, because they were deemed to be urgent or previously agreed)

D.D.	WCBC	Prince Charles Road		527.00 (Rates)
7525	Wrexham CBC	Prince Charles Road		161.25 (Trade waste)
7525	Wrexham CBC	Children's Services		3378.25 (Sch Crossing patrols ¼)
7525	Wrexham CBC	Children's services	*	8394.80 (Play areas ½ yr)
7526	Graphic Office Supplies	CAS	* 6.79	
		General Admin	* <u>6.79</u>	13.58
D.D.	Natwest card (Zoom month 2)	General Admin	*	14.39
D.D.	Hafren Dyfrdwy	Prince Charles Road		39.22 (Water rates)
7534	Petty cash	CAS/General Admin		80.00
7527	Caia Park Partnership	SLA 2 nd Inst		2000.00
7528	Don Hughes Electrical	Prince Charles Road	*	57.30

7522	J. Carter	(sundry expenses)		
7529	J. Clays	(sundry expenses)		
	K. Davies	(Sal adj Jul)		
	H.M. Revenue & Customs	Tax NI (Jul)		
	Clwyd Pension Fund	Pensions (Jul)		

*Figs include VAT which is reclaimable

45. DATE OF NEXT MEETING

The Clerk advised that the next meeting, if held in August, would be on Thursday 13th August. Traditionally, meetings had not been held in August but it was suggested that the date is available should urgent business need consideration. At present, little correspondence was being received by letter or email.

It was **RESOLVED:** *That the Clerk liaise with the Chair nearer the time to determine if a meeting is required in August and if not, the next meeting would be 10th September 2020.*