

Minutes of the Ordinary Meeting of Caia Park Community Council held 9th May 2019 at the
Community Council Offices, Prince Charles Road, Wrexham

Cllr M. King (Chair)
Cllr M. J. Downward (Vice Chair)

*Cllr B. Cameron	Cllr J. Johnson
Cllr L. C. Crawford	* Cllr S. Jones
Cllr A. K. Gregory	Cllr C. Lloyd
Cllr B. Halley	Cllr L. M. Platt
Cllr C. Harper	Cllr C. Powell
Cllr A. J. Jeorrett	* Cllr Paul Williams

*Absent

Also present: Mr. R. Sheehan	Reporter Wrexham Leader
Insp. V. Powell & PCSO Jack Seymour	N. Wales Police

6. APOLOGIES

Apologies for absence were received from Cllrs B. Cameron, S. Jones and P. Williams

7. POLICE MATTERS

The Chair welcomed Inspector V. Powell to the meeting to discuss concerns over the level of policing in the community as discussed in April.

Insp. Powell advised that the new premises in Wrexham would be operational from 24th May and had all facilities for modern day policing. He suggested that the Community Council Members may care to visit which he would arrange. He confirmed that the only difference is that the custody suite was now located in Llay. The neighbourhood and patrol staff remain in Wrexham.

He acknowledged some PCSOs had moved on in recent months and that the Force was undergoing a restructure in June which included the neighbourhood and patrol staff and so there was significant changes in personnel. Staffing for Caia (including Eagles Meadow) was 4 PCSOs and 2 PCs. This would be supplemented by the Patrol Team. A Member commented that this was significantly less than the original concept of a PC and PCSO for each of the five wards and that the current arrangement left little time for engagement and networking. Insp. Powell commented that the Patrol Team have, as part of their role, engagement and prevention. He also felt it was important to work in partnerships with other groups.

A Member expressed concerns over how priorities for the community are going to be set. For example, a high priority within the community is to see a reduction in the use of motorbikes on public open spaces. It was questioned when the use of the DNA spray would come into use and if there had been any progress on using drones to assist detection. Insp. Powell advised that the use of the spray had been risk assessed and was now cleared for use. He was unsure of the lead in times for booking the use of a drone but would endeavor to find out. It needed to be appreciated that these were a Force wide resource and not located in Wrexham.

He also stressed the importance of reporting incidents and reminded Members of the dedicated email address and the webchat facility which often proved more effective than ringing the 101 number. A Member felt that the motorbike issue had been discussed for years and hoped that there would be some positive results going forward. It was pleasing to note that the Police were working in partnership with the Housing Department of the Local Authority to consider measures such as breach of tenancy etc.

A further discussion followed on effective engagement with the community. It was suggested that perhaps a PCSO could visit the schools in the area and meet with pupils. Reference was also made to the "Mini Police" scheme being trialed in one primary school and asked if this could be rolled out to the other schools in the area. A Member mentioned that social media such as Facebook can be an effective way of communicating and that the Queensway Facebook page is very well used. Insp Powell commented that the Police would be willing to contribute and feed into a community Facebook page.

Inspector Powell and PCSO Seymour were thanked for attending the meeting and providing the Ward statistics for the month.

(Cllrs. L. Crawford, L. Platt and C. Powell left the meeting at this point)

8. DECLARATIONS OF MEMBERS INTERESTS

There were no declarations of Members interests

9. CONFIRMATION OF MINUTES

RESOLVED: That the minutes of the Ordinary & Confidential meetings held on 9th May 2019 be accepted as a true and accurate record. (Minor amendment – Cllr. C. Lloyd was shown as in attendance and also as submitting apologies – delete submission of apologies)

Matters arising:

10. VIRGIN MEDIA (PM144, 162, 179)

The Clerk reported that he had contacted Virgin Media and read out their response to the meeting. He had also written to the Environment Department at Wrexham CBC to make them aware of the issues and their monitoring role.

11. MEMBERS REPORTS

There were no Members reports

12. CORRESPONDENCE

The following items of correspondence were noted:

- (i) Wrexham CBC – Decision notice on new Welsh Medium Primary School following consultation.**
- (ii) Wrexham CBC – Confirmation of Tree Preservation Order – Tesco Stores Ltd**
- (iii) RAF Association – Search for volunteers**

13. TO CONSIDER AND APPROVE THE FINANCIAL ACCOUNTS AND SUPPORTING STATEMENTS FOR 2018/19.

The Clerk reported that the internal audit visit had taken place and accordingly, the Annual Return had been endorsed at Section 4 by the Internal Auditor. The Annual Return was now presented for signature by the Chair and Clerk before it is sent to the External Auditor in June. In addition, the annual accounts, variation analysis, level of reserves and risk assessment were also presented for approval. It was noted that the reserves had been reduced by some £35.5k in year due to additional expenditure incurred. The Clerk advised that the internal audit report had just been received and would be reported verbally at this meeting.

- Resolved:**
- (i) *That the Annual Return for 2018/19 be signed as a true reflection of the account submitted*
 - (ii) *That the prepared annual accounts, risk assessment variation analysis, reserves and supporting statements be accepted and adopted.*

14. INTERNAL AUDIT REPORT 2018/19

The Clerk advised that the Internal Audit report for financial year 2018/19 had been received on 7th May. The report outlined the scope of the audit and confirmed that the recommendations made in the previous report had been implemented. Two points were made in the report for this year:

- (i) Any working groups/ committees should have terms of reference agreed by Council
- (ii) The Council should continue to show the capital receipt balance separate to the general reserves calculation.

RESOLVED: *To accept the report and recommendations*

15. COMMUNITY ADVICE SERVICE STATISTICS 2018/19

Members received a comprehensive report on the activities of the Community Advice Service for the year. They were advised that the change to a new computerised recording system part way through the year resulted in more comprehensive reports being available. It was noted that in the 12- month period, 1638 client visits had taken place and the “gains” amounted to over £2.685m with debts written off totaling £257k.

Members expressed their appreciation of the service and the results achieved.

16. LITTER AWARENESS WEEK/ CLEAN UP CAMPAIGN

The Clerk advised that it was necessary to firm up proposals for this event and following consultation with Members and partners, the consensus was that week 1st – 5th July was most appropriate. He also reminded Members that a meeting of the Working Group had been scheduled for 3pm on 14th May.

The Chair outlined progress to date namely:

- Two meetings of working group taken place
- Outside agencies contacted for their expertise and support with event

- Letters sent to retail outlets asking for their cooperation in keeping their curtilages litter free following first meeting (Halfords, Mecca, Tesco and letting agent of Border Retail Park) – No responses received

- Chair and Cllr Jeorrett met with Environment Manager to discuss staffing levels of beat sweepers
- Discussion with Shane Hughes – Keep Wales Tidy
- Multi agency meeting scheduled for 3pm on 14th May.

Following discussion, it was **RESOLVED**:

- (i) Terms of reference for working group:
Aims: To promote, organise and implement on behalf of the Council a litter awareness and clean-up campaign to take place across the community from 1st – 5th July 2019
- (ii) **Powers:** Delegated powers (from May 2019) to deliver the one-off project. Progress report to Council meeting in June and a post event review in July or September

17. REQUESTS FOR FINANCIAL ASSISTANCE.

It was **RESOLVED:** *That the Council, in accordance with its powers under S137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:*

- (i) Caia Park Environmental Group (Gardening Comp) £500

18. FINANCIAL MONITORING

The Financial Statement for period ending 30th April 2019 was submitted.

RESOLVED: *That the financial statement for the period be received and adopted.*

19. ACCOUNTS FOR PAYMENT

RESOLVED: *That the following schedule of accounts for April be paid:*

D.D.	Pace Telecom	CAS	* 392.34	
		General Admin	* <u>262.18</u>	654.52
7372	CPAG	CAS		141.14

D.D.	Wrexham CBC (rates)	Prince Charles Rd		506.00
D.D.	CAB	CAS	*	683.00
7373	Wrexham CBC	Amenity/Environment		159.74 Pentre Gwyn CC
7373	Wrexham CBC	Prince Charles Rd		316.00 Trade refuse
7374	Graphic Office Systems	General Admin	* 39.54	
		CAS	* <u>39.54</u>	79.08
7375	Derwen Computers	Community Agent	*	50.00
7376	BestHost	General Admin		10.50

7377	Caia Park Partnership	Children's Services (SLA)		2000.00
7378	Disability Rights UK	CAS		105.00
7379	JDH Business Services	General Admin	*	469.20
7380	AVOW	Community Agent		55.06
7381	Caia Park Environ. Group	Donation		500.00
	Petty cash stamps	General Admin	40.00	
		CAS	<u>40.00</u>	80.00
D.D.	NATWEST (Card fee)	General Admin		35.00
D.D.	SSE (Elect)	Prince Charles Road	*	45.31
D.D.	SSE (Gas)	Prince Charles Rd	*	761.89
D.D.	Dee Valley Water	Prince Charles Road		46.58
	K. Walker (sal adj May)	CAS		
	K. Davies (Sal May)	Community Agent		
	H.M. Revenue & Customs	Tax NI (May)		
	Clwyd Pension Fund	Pensions (May)		

*Figs include VAT which is reclaimable