

Minutes of the Ordinary Meeting of Caia Park Community Council held on 12<sup>th</sup> September  
2013 at Cartrefle, Cefn Road, Wrexham

Cllr Marc Jones (Chair)  
Cllr A. K Gregory (Vice Chair)

Cllr T. A. Birch	Cllr S. Jones
Cllr B. Cameron	Cllr M. King
Cllr B. Halley	Cllr C. Lloyd
Cllr C. Harper	*Cllr C. Powell
Cllr J. Johnson	Cllr B. Pritchard
Cllr Maurice Jones	Cllr P. M. Williams
*Absent	

Also present:

Acting Insp P. Wycherley, Sgt D. Jacks, PCSO D. Stanton and PCSO T. Droszcz  
- N. Wales Police

**50. APOLOGIES**

Apologies for absence were received from Cllr. C. Powell.

**51. POLICE MATTERS**

The Chair welcomed Acting Inspector P. Wycherley to the meeting. The crime statistics were tabled and it was explained that for consistency, they were in a format which is now common to all Community Councils. They were detailed in a rolling twelve months format for all wards in Caia and an individual breakdown of each ward for a similar period. Reported incidents for the defined categories for August 2013 amounted to 142 in total.

Members expressed concern over the incidents of arson and referred to the most recent event. It was reported that there had been one arrest and investigations were continuing. A meeting was scheduled for 13<sup>th</sup> September with Police and Fire Service representatives specifically to discuss arson reduction. Cllr J. Johnson offered to attend.

It was pleasing to note that recorded crimes in Queensway had shown a reduction and it was felt that this was as a result of targeting known offenders.

It was noted that the training to monitor the new CCTV camera offered by DSW had not taken place to date. Sgt Jacks offered to progress this as a matter of urgency.

Other matters raised by Members included:

- i. The riding of motorbikes in the Smithfield/Dunks area and on the school playing fields off Cefn Road.
- ii. Vehicles exceeding the speed limit on Cefn Road. (It was not known if the speed monitoring promised in June had taken place. Acting Inspector Wycherley agreed to progress this and the Clerk is to contact the Highways Department as they also agreed to monitor speeds in September). Reference was also made to speeding on Whitegate Road near the bridge and entrance to the Play Area.
- iii. Dog fouling in Smithfield Ward.

**52. POLICING PRIORITIES**

As a result of the new service levels agreement between the Police and Wrexham County Borough Council, it had been agreed that three priorities would be set for each Community Council area against which PCSOs would be monitored and feedback returned on a quarterly basis. One priority would be set by the Police and two by the Community Council.

The Police priority was to be “burglaries other than dwellings” as there had been a significant rise in this area across the County Borough.

The Community Council **resolved:** *that it’s priorities would be:*

*Arson*

*Anti-social behaviour*

**53. FLOODING AND FLOOD DEFENCE**

Members received a presentation by Ms Charlotte Beattie (Flood and Water Management Resilience Officer – Wrexham CBC. Reference was made to the changing responsibilities of various agencies and the flood defence group that meets to discuss local issues. Members reported areas with a know history of flooding and referred to the lack of regular gully cleaning which exacerbated problems with surface water flooding. Raising public awareness was a challenge particularly in relation to reporting incidents of flooding. The aim is now to have a single point of contact (Contact Wrexham on 01978 298989) together with locally identified “wardens” reporting matters as they arise. It was agreed that the flood defence group is the most appropriate body to progress matters.

**54. CONFIRMATION OF MINUTES**

**Resolved:**

*That the minutes of the ordinary and confidential meeting held on 11<sup>th</sup> July 2013 be received and adopted as a correct record.*

**Matters arising:**

**55. COMMUNITY ADVICE SERVICE (PM 33, 41)**

The Clerk reported that the second stage of the bid to Welsh Government for additional funding was being prepared by Caia & Hightown Communities First.

**56. VIBRANT, VIABLE PLACES REGENERATION BID (PM 42 i)**

It was reported that the bid submitted by Wrexham CBC had successfully passed the first round and a further submission had been invited.

**57. SUPPORT/PUBLICITY FOR RUGBY LEAGUE WORLD CUP (PM 42 iv)**

Cllr Cameron advised that he had raised this with Wrexham CBC and that publicity over recent weeks had been extensive. Cllr. Maurice Jones felt that the situation was much improved and comprehensive cover had been provided.

**58. CLEANER, GREENER SPACES PROJECT (PM 45)**

The Clerk advised that work due to be carried out under this project had been slightly delayed and would probably start towards the end of October.

**59. MEMBERS REPORTS & MEETINGS**

- (i) Cllrs A. K. Gregory, T. Birch and J. Johnson attended Smithfield Residents Association
- (ii) Cllr. B. Pritchard attended Rhosnesni Residents Association and commented that they had been meeting for 20 years in November
- (iii) Cllr Marc Jones, B. Cameron and the Clerk attended a liaison meeting with Police to consider proposed targets
- (iv) Cllr. B. Halley attended the National Pay Day in August and Gwenfro Valley Integrated Children's Centre's 7<sup>th</sup> birthday party

The Chair referred to correspondence from Wrexham CBC received after the agenda had been circulated. It was requesting Community Council's to take on certain functions currently undertaken by the County Borough Council – specifically Community Centres, play area inspections and school crossing patrols. In some areas it also included public conveniences and bowling greens. In addition there was to be a review of the street lighting funding. Members felt that this had serious implications for the Community and combined, could lead to a £16 increase in Council Tax on a Band D property in Caia. It was agreed that this should be considered at a meeting in October when it was hoped that certain queries could be answered so that Members could make an informed view.

**60. CORRESPONDENCE**

- (i) **Post Office consultation document on the relocation of Dean Road Post Office.**

The Clerk previously circulated letters from both the Post Office and Co-operative Food in response to initial observations made by the Council to the proposed closure. A formal consultation letter had now been received from the Post Office inviting comments to be submitted by 2<sup>nd</sup> October 2013.

Cllr B. Pritchard commented that at the Residents Association meeting, they were advised that a third party was interested in taking over the shop and Post Office facility. There had been a leaflet drop within the community to raise public awareness.

After debating the matter Members felt that the relocation distance of 640m was excessive particularly for the elderly and those without transport, that the current facility is well used and that whilst the proposed extended opening hours are noted, the local population is unlikely to take advantage of them.

It was ***Resolved: to formally object to the closure and relocation of Dean Road Post Office.***

The following items of correspondence were received and noted:

- (ii) **Wrexham CBC** – Letter advising that figures were being obtained to either repair or demolish the damaged youth shelter off prince Charles Road.
- (iii) **Wrexham CBC** – Smoke free playground launch
- (iv) **Wrexham CBC** – Details of Young Wrexham Website
- (v) **Wrexham CBC** – Date of next Town & Community Council Forum – 3<sup>rd</sup> October 2013 at 6pm
- (vi) **North Wales Community Health Council** – Recruitment of Members letter
  
- (vii) **Royal British Legion Poppy Appeal**. It was *Resolved: To purchase a commemorative wreath at cost plus the usual donation.*

**Supplementary following publication of agenda:**

- (i) **Wrexham CBC – Invitation to Mayor’s Annual Ball** – Noted.

(Cllrs P. Williams and M. King left the meeting)

**61. CONCLUSION OF ANNUAL AUDIT 2012/13**

The Clerk advised that the external auditors (UHY Hacker Young) had written to advise that they intended to issue an unqualified audit certificate and report with no matters which they wish to draw to the Council’s attention. In accordance with the procedure laid down, it was necessary for the Council to consider this letter and the Chair to sign s3 of the report and return it to the external auditors for endorsement.

*Resolved: That the Council note the letter and that the Chair be duly authorised to sign s3 of the report.*

**62. REPLACEMENT WINDOWS ST PETER’S HALL**

The Clerk presented a report detailing the case for replacing the windows at St Peter’s Hall. The windows are the original single glazed metal frames and it is proposed to replace them with PVCu double glazed units together with the necessary supporting lintels above. Three quotations were obtained and Members were advised of the costs for replacing the windows in either the front, back or both elevations. The Clerk advised that whilst the Church in Wales had been approached for a contribution, they had not, to date decided to do so. It was noted that the costs could be met from the reserve repairs budget for St Peter’s Hall.

It was *Resolved to proceed with the replacement of windows in both front and rear elevation at a cost as detailed in quotation ‘A’ and to further pursue the possibility of a grant from the Church in Wales.*

**63. PLANING APPLICATIONS**

Members noted the three applications dealt with during the August recess and to which there were no objections raised. These were as follows:

- (i) **P/2013/0506 Mecca Bingo Club, Smithfield Road, Wrexham**  
Display of 6 light box advertisements each 1.75m high x 1.26m wide
- (ii) **P/2013/0518 3 Charles Street, Wrexham**  
Change of use from A1 (shops) to A2 (Financial Services)
- (iii) **P/2013/0550 55 Tower View, Wrexham**  
Single storey bedroom extension at rear of property

In addition it was *resolved*: *That no objection be raised in respect of:*

- (i) **P/2013/0591 Cambrian Industrial Estate, Rivulet Road, Wrexham**  
Erection of 100m Of 2.4m high palisade fence, fitting of two powder coating gates and creation of two skip compounds
- (ii) **P/2013/0601 Unit 10 Cambrian Industrial estate, Rivulet Road, Wrexham**  
Change of use from bakery to martial arts gym (in retrospect)
- (iii) **P/2103/0598 15 Benjamin Road, Wrexham**  
Erection of new dwelling and alteration to existing access

**64. REQUEST FOR FINANCIAL ASSISTANCE**

*Resolved:*

*That the Council, in accordance with its powers under S137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:*

Caia Park Older People's Forum (Deva House) - £600

**65. FINANCIAL INFORMATION**

The financial statements for period ending 31<sup>st</sup> July and 31<sup>st</sup> August 2013 were submitted.

*Resolved: That the financial statements for the periods be received and adopted.*

**66. ACCOUNTS FOR PAYMENT**

*Resolved: That the accounts paid in August in accordance with the delegation agreed be noted*

D.D.	Pace Telecom	General Admin	* 11.72	
		CAS	* <u>23.62</u>	35.34
D.D.	Eon	St Peter's Hall	*	49.62
6264	Main Man Supplies	St Peter's Hall	*	13.20

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D.D.	WCBC Rates	Cartrefle		642.00
D.D.	WCBC Rates	St Peter's Hall		148.00
D.D.	Dee Valley Water	St Peter's Hall		12.00
D.D.	Plus net	CAS (St Peter's)	*	12.00
6267	Hallam Heating	St Peter's Hall	*	66.00
6268	Richard Rayworth	General Admin		360.00
6269	J R. Boyle	St Peter's Hall	*	14.93
6270	Wrexham CBC	Street Lighting	*	7165.76
6271	Graphic Office Systems	General Admin	*	38.27
6272	Walker Fire	St Peter's Hall	*	81.99
6273	North & Mid Wales Assoc of Local Councils			50.00
D.D.	Eon	Cartrefle	*	230.42
D.D.	Eon	St Peter's Hall	*	31.97
D.D.	Plus net	General Admin	*	32.39
D.D.	Dee Valley Water	Cartrefle		24.04

J. Francis (Salary Aug) St Peter's Hall  
G. Evans (Sal adj & Travel) CAS  
P. Donellan (Travel) CAS  
K. Walker (Sal adj & Travel) CAS  
P. Rondel(Sal adj Aug) St Peter's Hall  
H.M. Revenue & Customs Tax NI (Aug)  
Clwyd Pension Fund Pensions (Aug)

*That the accounts due for payment in September be authorised for payment*

D.D.	Pace Telecom	General Admin	*	10.60	
		CAS	*	<u>29.96</u>	40.56
6278	British Gas	St Peter's Hall	*		149.52

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D.D.	WCBC Rates	Cartrefle		642.00	
D.D.	WCBC Rates	St Peter's Hall		148.00	
D.D.	Dee Valley Water	St Peter's Hall		12.54	
D.D.	Plus net	CAS (St Peter's)	*	12.00	
D.D.	Plus net	General Admin	*	32.39	
D.D.	Dee Valley Water	Cartrefle		24.04	
6280	Bates Office Services	General Admin	*	54.71	
		CAS	*	<u>39.12</u>	93.83
6281	Powys LHB	General Admin		36.00	
		Cartrefle		<u>17.19</u>	53.19
6282	Colour Supplies	St Peter's Hall	*		120.05
6283	Church in Wales	St Peter's Hall		708.50	
		CAS		<u>354.00</u>	1062.50
6285	The Venture	Donation (2 <sup>nd</sup> inst.)			2000.00
6286	Caia Park Partnership	SLA (2 <sup>nd</sup> inst.)			2000.00

6287	Caia Park Older People's Forum	Donation		600.00
D.D.	PHS	Cartrefle	*	529.56
D.D.	PHS	Cartrefle	*	83.94
D.D.	EON	St Peter's Hall		32.52
D.D.	EON	Cartrefle	*	117.08
	Caia Park Older People's Forum	Donation		600.00
	J. Francis (Salary Sept)	St Peter's Hall		
	G. Evans (Sal adj & Travel)	CAS		
	P. Donellan (Travel)	CAS		
	J. Carter (Travel)	CAS		
	P. Rondel(Sal adj Sept)	St Peter's Hall		
	H.M. Revenue & Customs	Tax NI (Sept)		
	Clwyd Pension Fund	Pensions (Sept)		

\*Figs include VAT which is reclaimable

## 67. ITEMS OF URGENT BUSINESS

### (i) NOTICE BOARD FOR WHITEGATE WARD

The Clerk advised that he had recently received a request to fund the cost of supplying a notice board for the Whitegate Ward as the other wards have in the past had notice boards supplied via the Community First programme. The cost had been estimated at £500 - £600

**Resolved:** *To agree to fund a notice board for the Whitegate Ward, the location of which to be decided in consultation with the three community councillors for Whitegate and the Residents Panel.*

### (ii) STREET CLEANING/ GRASS CUTTING

The Clerk was requested to enquire if a dedicated road sweeper still operated in the Smithfield area and whether there was a regular grass cutting programme within the community as whole.