

Minutes of the Ordinary Meeting of Caia Park Community Council held on 9th May 2013
at Cartrefle, Cefn Road, Wrexham

Cllr Marc Jones (Chair)
Cllr A. K Gregory (Vice Chair)

Cllr T. A. Birch
Cllr B. Cameron
Cllr B. Halley
Cllr C. Harper
Cllr J. Johnson
Cllr Maurice Jones

*Cllr S. Jones
*Cllr M. King
*Cllr C. Lloyd
Cllr C. Powell
Cllr B. Pritchard
Cllr P. M. Williams

*Absent

Also present:
N. Wales Newspapers representative

7. APOLOGIES

Apologies for absence were received from Cllrs. S. Jones, M . King and C. Lloyd.

8. POLICE MATTERS

Members were disappointed to note that there were no Police or PCSO representatives present at the meeting and that crime statistics had not been forwarded.

A Member conveyed the concern of some residents living in Queensway ward in relation to recent arson attacks.

Members of both Smithfield and Rhosnesni Residents Association mentioned that there had been no PCSO presence at residents' meetings for some months. County Councillors agreed to mention these issues at their next meeting with the Inspector covering the area.

9. CONFIRMATION OF MINUTES

Resolved:

(i) That the minutes of the ordinary meeting held on 11th April 2013 be received and adopted as a correct record and that the minutes of the Confidential meeting held on 11th April be received and adopted subject to a correction that Cllr. C. Powell was actually in attendance.

Matters arising:

10. CCTV CAMERA (PM 118,132,148, 164)

The Clerk reported that the camera was on order and should be available within the next 2/3 weeks. Members requested that the Clerk contact N. Wales Police for an initial suggested location.

11. YOUTH SHELTER – PRINCE CHARLES ROAD (PM 86, 104, 120, 134, 150, 164)

It was ***Resolved:*** *To contact the Chief Environment officer at Wrexham CBC to ask if there had been any progress with repairs or removal.*

12. ENVIRONMENTAL / AMENITY SCHEMES (PM 78, 93, 107, 121, 135, 151, 165)

It was reported that the litter bins adjacent to the new seats on Pigeon Field have now been installed although the bins requested at Hightown Road and Sutton Drive had not been installed.

13. MEMBERS REPORTS

Cllr. J. Johnson & A. K. Gregory - Attended Smithfield Residents Association

Cllr B. Cameron - (Further to last month's report – Minute 167)

Advised that representatives from the Betsi Cadwaladr University Health Board had attended a County Council scrutiny committee where he and other Members had the opportunity to raise the issue of the closure of the Hightown Doctor surgery.

14. CORRESPONDENCE

- (i) **Wrexham CBC** – Invitation to Mayor's Charity Dinner. **Resolved:** *To note the letter.*
- (ii) **Wrexham CBC** – Notification of adoption of Local Flood Risk Management Strategy. **Resolved:** *To note the letter.*
- (iii) **Wrexham CBC** – Notification of next Town & Community Council Forum –**Resolved:** *To note the date.*
- (iv) **Age Concern / Wrexham CBC** – Notification of start up grants for luncheon clubs - **Resolved:** *To note the letter.*

15. PUBLICATIONS & NEWSLETTERS

The following were received and noted:

- (i) AVOW Newsletter – Health Social care and Well being
- (ii) Wrexham Carers Newsletter

16. ANNUAL ACCOUNTS FINANCIAL YEAR 2012

The Clerk reported that the second internal audit visit had taken place on 26th April and accordingly, the Annual Return had been endorsed at Section 4 by the Internal Auditor and was now presented for signature by the Chair and Clerk before a copy is sent to the External Auditor at the end of May. In addition, the annual accounts, variation analysis, level of reserves and risk assessment were also presented for approval

Resolved:

- (i) *That the Annual Return be signed*
- (ii) *That the Annual Accounts, Variation Analysis, Reserves and Risk Assessment be approved and adopted.*

17. INTERNAL AUDIT REPORT FOR 2012 -13

Members received a report on the findings of the 2012-13 internal audit which was undertaken by Messrs JDH Business Services and the requirement to formally appoint internal auditors for 2013-14.

There was one issue which they wished to bring to the Council's attention which related to disaster recovery and business continuity risks which was not identified in the annual risk assessment along with identified mitigating action. They recommended that the risk assessment should be updated to include disaster recover and business continuity management. **Resolved:**

- (i) *To include the above within a revised annual risk assessment which would be presented to Council at the conclusion of the External Audit along with any recommendations from that.*
- (ii) *To appoint Messrs. JDH Business Services as Internal Auditors for 2013-14*

18. ANNUAL MONITORING REPORT CAIA PARK PARTNERSHIP YOUTH OUTREACH WORK

Members considered the annual report submitted by Caia Park Partnership relating to the youth outreach work undertaken in accordance with the service level agreement.

Resolved:

To note the report and pass on the Council's congratulations and thanks for work undertaken during the year.

19. COMMUNITY ADVICE SERVICE STATISTICS

Members received details of the quarterly statistics (Jan – March 2013) together with comparative data for the previous quarter and the same quarter in 2012. In addition, the annual statistics relating to reported gains and debts processed was also presented.

The Clerk reported that the new Advice Worker would commence duties on 13th May and that Offa Community Council were considering buying in to the service which would provide sessions in their community area.

Resolved: *To note the statistics and update information in relation to the Community Advice Service.*

20. REQUEST FOR FINANCIAL ASSISTANCE

The Clerk reported that an application had been submitted by The Venture Parent and Toddler Support Group and that the application form, budget and accounts had been submitted as part of the agenda. In addition, following consultation with the Chair, it had been agreed that the Co-ordinator accompanied by parent representatives would give a presentation on their work to Members.

Members listened to the presentation and received supplementary associated hand outs and questioned the representatives of the applicant body. Arising from the foregoing, it was **Resolved:**

(i) *That the Council, in accordance with its powers under S137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:*

The Venture Parent & Toddler Support Group £8,000.00

(ii) *That the funding should continue in grant form rather than as a service level agreement and that when confirming the grant, the applicant should be made aware that this does not set a precedent to supporting funding applications in future years.*

21. PLANNING APPLICATIONS

Members considered the following applications received **Resolved -**

That no objections be submitted in relation to:

- (i) **P2013/0269 Outside entrance to Eagles Meadow/ Yorke Street.**
Refurbishment of existing totem sign

That no objection be submitted in relation to the following subject to Highways Department being satisfied with the means of access.

- (ii) **P2013/0319 15 Benjamin Road, Wrexham**
Alteration and extension to outbuilding to form 2 bed dwelling

22. FINANCIAL INFORMATION

The financial statement for period ending 30th April 2013 was submitted.

Resolved: *That the financial statement for the period be received and adopted.*

23. ACCOUNTS FOR PAYMENT

D.D.	Pace Telecom	General Admin	*	8.99
		CAS	* <u>35.75</u>	44.74
D.D.	EON	St Peters Hall	*	57.81
D.D.	EON	Cartrefle	*	413.56
6220	Petty Cash	General Admin		80.00

D.D.	WCBC Rates	Cartrefle		642.00
D.D.	WCBC Rates	St Peter's Hall		148.00
D.D.	Dee Valley Water	St Peter's Hall		12.00
D.D.	Natwest Card	General Admin		35.00
6222	Church in Wales	St Peter's Hall		451.25
6223	Kantara	General Admin	*	208.80
6224	JDH Business Services	General Admin	*	305.50
D.D.	CAB	CAS	*662.60	
			* 40.00	
			<u>81.00</u>	783.60
D.D.	Plus net	CAS (St Peter's)	*	12.00
D.D.	Plus net	General Admin	*	32.39
D.D.	Dee Valley Water	Cartrefle		24.04
	J. Francis (Salary May)	St Peter's Hall		
G. Evans (Sal adj & Travel)	CAS			
	P. Donellan (Travel)	CAS		
	K. Walker (Sal adj & Travel)	CAS		
	P. Rondel(Sal adj May)	St Peter's Hall		
	J. Carter (Salary May)	CAS		
	H.M. Revenue & Customs	Tax NI (May)		
	Clwyd Pension Fund	Pensions (May)		

*Figs include VAT which is reclaimable