

Minutes of the Ordinary Meeting of Caia Park Community Council held on
11th June 2015 at Cartrefle, Cefn Road, Wrexham.

Cllr Marc Jones (Chair)
Cllr A. K Gregory (Vice Chair)

Cllr B. Cameron	*Cllr M. King
Cllr B. Halley	Cllr C. Lloyd
*Cllr C. Harper	Cllr C. Powell
*Cllr J. Johnson	Cllr B. Pritchard
*Cllr Maurice Jones	Cllr P. M. Williams
*Cllr S. Jones	Cllr Paul Williams

*Absent

Also present:

Sgt D. Jacks	-	North Wales Police
Mr. R. Sheehan	-	North Wales Newspapers.

20. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. C. Harper, S. Jones and M. King.

21. POLICE MATTERS

Sgt Jacks presented the crime statistics for the month and was pleased to report that there was a continuing downward trend in the number of reported crimes. In the Cartrefle Ward, there was a 64% reduction in certain categories. In relation to anti social behaviour, Sgt Jacks reported that a youth who did not live in Caia but who caused problems within the community, had received a Criminal Behaviour Order. This prevented him from entering Caia Park for a given period of time. Members were pleased to note that this form of control was now being employed.

Arising from the last meeting, the Chair referred to a forthcoming presentation on CCTV cameras and asked Sgt Jacks if the camera provided by the Community Council and currently in place in the community had been effective. Members were told that since the camera had been installed at a particular location, recorded incidents of anti social behaviour had fallen from 31 to 11 and evidence had been supplied to Tenancy Enforcement leading to two evictions.

Members commented that there had been a marked improvement in recent months and hoped that this would be sustained and that the new strategies and level of staffing currently deployed in Caia would continue.

Other matters:

- (i) Evidence of individuals sleeping rough in the grounds of the Oasis Church, Bernard Road. Sgt Jacks to monitor and request PCSO to visit.
- (ii) Reference was made to recent and continued vandalism taking place at the Pentre Gwyn allotment site.

22. PRESENTATION – CCTV CAMERAS

Mr. Nathanael Owen representing Connected Security was welcomed to the meeting. He advised Members on recent developments and types of cameras currently available. The three main options included a fixed 90 deg view angle, a fixed 270 deg view angle with the most expensive being a 360 deg rotate and zoom camera.

Members were advised of the merits and suitability of each type of camera. Mr. Owen was thanked for his presentation and was advised that the Council would consider its position and contact him in due course.

23. PROVISION OF CCTV CAMERAS

Arising from the presentation, Members considered the acquisition of additional cameras for deployment within the community. Following discussion, it was **Resolved:**

- (i) *To purchase a HD 360 ultra camera for use within the community – initial location to be discussed and agreed with the Police.*
- (ii) *To purchase a 90 or 270 deg camera for the Cartrefle offices subject to confirmation that installation is practical and further discussion with Connected Security.*

24. CONFIRMATION OF MINUTES

Resolved: *That the minutes of the Ordinary meeting and AGM held on 14th May 2015 be received and adopted as a true record.*

Matters arising:

25. HARM REDUCTION MOBILE UNIT (PM 161 - 2014)(PM10)

The Clerk reported that he had received an email reply from Betsi Cadwaladr University Health Board in response to the concerns raised in terms of the deployment of the mobile needle exchange unit within the community.

The response acknowledged that the service users were often problematic to the local community, however the priority of the service provided is to specifically offer harm reduction interventions to substance misusers and that without intervention, there would be a far greater number of discarded needles and syringes as well as a greater adverse impact on the health of the service users.

Members commented that whilst service users may be vulnerable, so are some of the residents living in the area visited by the mobile unit and that its presence was impacting on their quality of life.

It was reported that the County Council members for Cartrefle and Smithfield Wards were due to meet in the near future with representatives of the Health Board.

The Clerk also reported that he had contacted the Housing Estate Office in relation to the alleged behaviour and activities of a resident in one specific area of the community

26. **FOOTPATH GREENBANK ST – RIVULET ROAD (PM 172 - 2014) (PM11)**
The Clerk advised reported that he was still awaiting costs and details of a scheme of lighting for this area. The Local Member advised that litter and debris was still a problem in the area and that he had recently contacted Wrexham CBC to request that the area be cleaned again.
27. **PROVISION OF LIGHTING – MUGA OFF QUEENSWAY (PM126, 133, 154 & 166- 2014) (PM12)**
The Clerk advised that one quotation for the erection of the lights had been received but a quotation from an alternative supplier was currently awaited. Members noted the position. It was also reported that the floodlight illuminating the chat shelter off the Queensway was currently not working.
28. **SPEED WARNING SIGN – CEFN ROAD (PM 14vi)**
The Clerk reported that he had met with a representative from Highways Department and agreed a location for the speed warning sign in accordance with Members wishes. He further reported the Abenbury Community Council had also agreed to purchase a similar sign for erection near the Llwyn Onn Estate advising of the speed restriction entering Wrexham from the Industrial Estate direction.
Arising from the observations of a Member, concern was expressed over vehicle speeds on Cefn Road near the junction with Thornleigh resulting in difficulties for drivers exiting Fenwick Drive. It was suggested that a speed survey should be undertaken at this location.
29. **APPLICATIONS FOR FINANCIAL ASSISTANCE (PM 15)**
The Clerk reported that the grant awarded to Caia Park Family Support Group at the May meeting was no longer needed for the purpose specified due to a change in circumstances and that the grant would be returned. Members noted the position.
30. **MEMBERS REPORTS**
Cllrs B. Halley and C. Lloyd – Attended meetings of Pentre Gwyn, Tan y Coed and Coed y Bryn Resident’s Association Meeting and met with the Allotment Group.
Cllr Paul Williams – Attended Smithfield Residents Association.
31. **CORRESPONDENCE**
The following items of correspondence were received:
- (i) **Wrexham County Borough Council – Notification of Planning Appeal for development at Kings Mill Hotel – Resolved: To support Wrexham CBCs reason for refusing planning consent.**
 - (ii) **HM Courts and Tribunal Service – Response to letter written regarding notification procedure to Police of criminal convictions.**

The Council had contacted the Ministry of Justice expressing concern that the Police were not always informed of criminal convictions in the area in a timely way and as a result this was hampering work undertaken in partnership with Housing and other agencies under the Anti Social Behavior, Crime and Policing Act 2014. The response indicated that the Police are informed via data transfer within one to three days of a conviction being made. Members noted the response and hoped that local inter agency communication would improve.

- (iii) **Letter from Pensions Regulator – Advising of the need to comply with the requirements of pension auto enrolment and advising that the staging date for the Community Council is 1st October 2016. Resolved: To note the letter.**
- (iv) **Wrexham CBC – Invitation to Mayor’s Civic Visit to Church – Sunday 21st June at 11am. Resolved: To note the invitation.**
- (v) **Wrexham Town Centre Forum Survey – To note the web link for completion of the survey.**
- (vi) **Wrexham Allotment and Leisure Gardeners’ Assoc – Letter of thanks for donation and complimentary tickets for the show to be held on 15th August**
- (vii) **Wrexham CBC – Request for views to remove the burned out youth shelter off Prince Charles Road. Resolved: To support the removal of the disused shelter given that it had been unsuitable for use for many years and was now a burden to the Parks Section in trying to keep it in a safe and secure condition.**

Newsletters, publications and consultation documents:

- (i) **Nightingale House Annual report 2014 - Noted**

32. APPLICATIONS FOR FINANCIAL ASSISTANCE

It was **Resolved: : That the Council, in accordance with its powers under S137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:**

- (i) *Annbraize Morris Dancers* - £350

Councillors B. Cameron, B. Halley and C. Lloyd declared a personal interest in this application as the applicant is also a member of Pentre Gwyn, Tan y Coed and Coed y Bryn Community Centre Committee which the member attends.

(Exemption claimed in accordance with Part 2 para 12c of the Code of Conduct as grant amount requested is under £500)

Councillor C. Powell declared a personal interest in this application as the applicant is also a member of Pentre Gwyn, Tan y Coed and Coed y Bryn Community Centre Committee which a member of Cllr Powell's family attends.

(Exemption claimed in accordance with Part 2 para 12c of the Code of Conduct as grant amount requested is under £500)

(ii) *Caia Park Environmental Group* - £371
(Also to include retention of under spend from Xmas activities of £124)

(iii) *The Venture (Wrexham) Ltd Summer Camp* - £2487

33. INTERNAL AUDIT REPORT FOR 2014/15

The Clerk reported the content of the internal audit report which raised one issue in relation to the use of the credit card and the fact that whilst the payment was made to the bank, the supplier of the goods should also be listed in the accounts for payment. It was also suggested that the Financial regulations should be amended accordingly.

There was also a guidance note (common to most community councils) of the need to comply with auto enrolment for pensions to avoid penalties once the staging date has been reached.

Resolved:

- (i) *To note the content of the Internal Audit Report and implement the recommendations in relation to use of the credit card.*
- (ii) *To reappoint Messrs JDH Business Services as Internal Auditors for Financial Year 2015/16*

34. WEBSITE AND COMMUNICATION STRATEGY

The Clerk reported that the website had been upgraded following recent problems and that a meeting has been held with the web administrator about the possible incorporation of social media. It was agreed to defer further consideration of this matter until next month's meeting.

35. CAIA PARK PARTENRSHIP YOUTH OUTREACH SERVICE LEVEL AGREEMENT

Members received the annual report for the youth outreach work undertaken by Caia Park Partnership on behalf of the Community Council.

Resolved: *To note the content of the report and send a letter of thanks to the Youth Team.*

36. COMMUNITY ADVICE SERVICE STATISTICS GAINS FOR YEAR 2014-15

Arising from observations made at the May meeting, Members received details of the benefit gains achieved for clients for the year which amounted to £ 892,069 with debts processed amounting to £258,204.

Resolved: *To note the success achieved by the Advice Service Team and recognize their good work within the community.*

37. FINANCIAL INFORMATION

The financial statement for period ending 31st May 2015 was submitted.

Resolved: *That the financial statement for the period be received and adopted.*

38. ACCOUNTS FOR PAYMENT

Resolved: *That the following account submitted in June be paid*

D.D.	Pace Telecom	General Admin	* 10.34	
		CAS	* <u>39.22</u>	49.56
6631	British Gas	St Peter's Hall	*	549.36

D.D.	Dee Valley Water	St Peter's Hall		13.86
D.D.	Plus net	St Peter's Hall	*	12.00
D.D.	Wrexham CBC	Cartrefle		667.00
D.D.	Wrexham CBC	St Peter's Hall		154.00
6633	Wrexham CBC	Amenity/Environment		914.99
6633	Wrexham CBC	CAS		484.72
6635	Hallam Heating	Cartrefle	* 20.40	
		St. Peter's Hall	* <u>73.56</u>	93.96
6636	Graphic office Systems	CAS	* 59.05	
		General Admin	* <u>27.46</u>	86.51
6637	Bates Office Supplies	CAS	* 37.78	
		General Admin	* <u>103.08</u>	140.86
6637	Bates Office Supplies	CAS	* 50.40	
		General Admin	* <u>31.49</u>	81.89
6638	Caia Park Partnership	CAS		390.00
6639	Annbraize Morris Dancers	Donation		350.00
6640	Caia Environmental Group	Donation		371.00
6641	The Venture	Donation		2487.00
6642	Petty Cash	General Admin		50.00
D.D.	EON	Cartrefle	*	246.12
D.D.	EON	St Peter's Hall	*	24.12
D.D.	CAB	CAS		23.00
D.D.	Dee Valley Water	Cartrefle		28.01
D.D.	Plus net	Cartrefle	*	32.03
	G. Evans (Sal adj & Travel)	CAS		
	P. Donellan (Travel)	CAS		
	M. Morris (Travel)	General Admin		

J. Carter (Travel)	CAS
K. Walker (Sal adj & Travel)	CAS
K. Cramer (Sal Jun)	Community Agent
P. Rondel (Sal adj Jun)	St Peter's Hall
H.M. Revenue & Customs	Tax NI (Jun)
Clwyd Pension Fund	Pensions (Jun)

*Figs include VAT which is reclaimable