

Minutes of the Ordinary Meeting of Caia Park Community Council held on  
11<sup>th</sup> January 2018  
at Community Council Offices, Prince Charles Road, Wrexham

Cllr M. King (Chair)  
Cllr B. Cameron (Vice Chair)

Cllr T. Calverley  
Cllr L. C. Crawford  
Cllr M. J. Downward  
Cllr B. Halley  
Cllr C. Harper  
Cllr A. J. Jeorrett

Cllr J. Johnson  
Cllr S. Jones  
\*Cllr C. Lloyd  
Cllr L. M. Platt  
Cllr C. Powell  
Cllr Paul Williams

\*Absent

Also present:

Jonathan Williams & Nicholas Perry  
Mr S. Jones  
Representative

PCSOs North Wales Police  
Volunteer Speed Watch  
Wrexham Leader/ NWN Media

The Chair welcomed everyone to the meeting and wished those present a Happy New Year

**116. APOLOGIES**

Apologies for absence were received from Cllr C. Lloyd. Members were sorry to learn that Cllr Lloyd has recently been admitted to hospital. Given her previous absence, Members **RESOLVED:** *To authorise extended leave of absence to Cllr. C. Lloyd initially until 31<sup>st</sup> March 2018.*

**117. POLICE MATTERS**

PCSO Williams tabled the crime statistics in graph format for each ward. Members were still not happy with this format and found them difficult to read and understand in any meaningful way. The Councillors who attended the recent meeting held at the Police Station with the Town Inspector advised that he was considering offering training to Community Councillors on the interpretation of the graphs should there be sufficient demand. Members were invited to contact the Clerk if they would be interested in attending training and it was further suggested that if the statistics were forwarded a few days before the meeting, the Clerk could then email them to members in advance of the Community Council meeting. PCSO Williams agreed to arrange this.

Members expressed some concern over the difficulty in contacting ward PCSOs. It was reported that at the meeting held with the Inspector it was mentioned that a generic email address or link was to be set up and that all PCSOs would have access to it although it appeared that this has not yet happened. Similarly, the practice of providing the Clerk with weekly rotas for the

PCSOs had not happened for some weeks. PCSO Williams thought that this was as a result of staff absence but would check.

PCSO Williams gave a general update on issues within the community and provided some feedback on recent drug related warrants. He also reported on some recent changes to PCSO coverage as a result of staff absence.

#### **118. VOLUNTEER USE OF HAND HELD SPEED CAMERAS**

Cllr J. Johnson introduced Mr. Steve Jones to the meeting who is a volunteer with community speed watch. Mr. Jones explained that he and a number of other volunteers, are available to undertake speed monitoring on a voluntary basis and pass on their findings to the Police who then collate the information and decide an appropriate course of action. He provided information of some monitoring that had taken place near to Gwenfro school and on Cefn Road.

One of the problems for effective monitoring was the lack of available equipment. Given the speed guns are not as sophisticated as those used by the Police, they can be purchased for £100 each. His group had approached Smithfield Residents Association who are supportive. Members discussed the information provided and suggested that Smithfield Residents Association submit a grant application to the Community Council to purchase one or two cameras. Cllr Johnson agreed to refer the matter to the Residents Association for action.

#### **119. MEMBERS DECLARATIONS OF INTEREST**

##### **Cllr. M. King:**

Agenda item 7 (Grant to Gwenfro Valley ICC)

Personal & prejudicial close working relationship with Gwenfro Valley and close friendship with the Manager.

Agenda Item 8 (Precept and budget setting)

Personal & prejudicial. As Manager of The Venture. Involvement with budget and setting precept could be perceived as benefiting The Venture as the organisation has an application for grant pending.

Agenda item 9 (Grant application for The Venture)

Personal & prejudicial. Employed as Manager of The Venture.

Agenda item 10 (Planning application Caia Park Partnership)

Personal & prejudicial. Trustee of Caia Park Partnership.

##### **Cllr L. Platt:**

Agenda item 8 (Precept and budget setting)

Personal & prejudicial as employee of The Venture. Involvement with budget and setting precept could be perceived as benefiting The Venture as the organisation has an application for grant pending.

Agenda item 9 (Grant application for The Venture)

Personal & prejudicial. Employed at The Venture

##### **Cllr C. Powell:**

Agenda item 7 (Grant to Gwenfro Valley ICC)

Personal & prejudicial Manager at Gwenfro Valley

Agenda Item 8 (Precept and budget setting)

Personal & prejudicial. As Manager of Gwenfro Valley ICC. Involvement with budget and setting precept could be perceived as benefiting Gwenfro Valley as the organisation has an application for grant pending.

Agenda item 9 (Grant application for Gwenfro Valley ICC)

Personal & prejudicial. Employed as Manager of Gwenfro Valley.

**Cllr M. Downward:**

Agenda item 7 (Grant to Gwenfro Valley ICC)

Personal & prejudicial employee at Gwenfro Valley

Agenda Item 8 (Precept and budget setting)

Personal & prejudicial. As employee of Gwenfro Valley ICC. Involvement with budget and setting precept could be perceived as benefiting Gwenfro Valley as the organisation has an application for grant pending

Agenda item 9 (Grant application for Gwenfro Valley ICC)

Personal & prejudicial. Employed as employee of Gwenfro Valley.

**Cllr. B. Halley**

Agenda item 7 (Grant to Gwenfro Valley ICC)

Personal & prejudicial Chairman of Gwenfro Valley Management Committee

Agenda Item 8 (Precept and budget setting)

Personal & prejudicial. As Chairman of Gwenfro Valley Management Committee. Involvement with budget and setting precept could be perceived as benefiting Gwenfro Valley as the organisation has an application for grant pending.

Agenda item 9 (Grant application for Gwenfro Valley ICC)

Personal & prejudicial. As Chairman of Gwenfro Valley Management Committee.

**Cllr J. Johnson:**

Agenda Item 8 (Precept and budget setting)

Personal & prejudicial employee of Caia Park Partnership who receive a grant from the Community Council. Involvement with budget and setting precept could be perceived as benefiting the organisation

Agenda item 10 (Planning application Caia Park Partnership)

Personal & prejudicial. Employee of Caia Park Partnership

**120. CONFIRMATION OF MINUTES**

**RESOLVED:** *That the minutes of the Ordinary meeting held on 14<sup>th</sup> December 2017 be received and adopted as a true record.*

**Matters arising:**

**121. USE OF GLYPHOSATE WEEDKILLER IN THE COMMUNITY (PM101)**

The Clerk reported that he was awaiting a reply to the letter sent regarding this matter.

**122. RELOCATION OF SECURITY CAMERA (PM 104, 86, 70, 50)**

The Clerk reported that he had emailed Wrexham CBC on 4<sup>th</sup> January to chase up the quotation for a new lamp column but was still awaiting a reply. It was agreed to progress this matter.

**123. TREES AND LIGHTING FOOTPATH QUEENSWAY SPORTS CENTRE ACROSS DUNKS (PM 105, 92)**

It was reported that some additional pruning has taken place during December although it was unclear if this had been completed. The Clerk reported that he had emailed Wrexham CBC on 4<sup>th</sup> January to expedite the order for the installation of the led lights although to date had not received a reply.

**124. PLAY AREA TO REAR OF BENJAMIN ROAD (PM 106, 92)**

Cllr A. Jeorrett reported that Wrexham CBC were to obtain quotations for the new equipment and she would report back.

**125. WITHDRAWAL OF PAPER COPIES OF PLANNING APPLICATIONS (PM 107, 93)**

The Clerk reported that an additional meeting of the Town & Community Council Forum had been convened to specifically discuss this matter.

**126. MEMBERS REPORTS**

**Cllr. B. Halley –**

Attended a concert at Hafod y Wern School

**Cllr B Cameron & C. Powell –** Attended meeting with Inspector P. Wycherley – N. Wales Police at which representatives from Offa and Caia Community Councils were present. Introduced to the new Chief Inspector (Mark Williams) taking over from Chief Inspector D. Jolly. An acknowledgement was given that over the next 12/18 months, Wrexham Town would see an increase in police officers. Discussed centralised contact point and data training as previously referred to in Police Matters (Minute 117). Possible visit to new police station mentioned.

**127. CORRESPONDENCE**

**(i) Wrexham County Borough Council – Consultation on supplementary planning guidance for houses in multiple occupation and parking standards.**

*Resolved: To comment that the differential in parking standards failed to recognise that occupants of houses in multiple occupation did not represent a single family unit and therefore the demands for parking spaces could be higher. The fact that a property may be on a bus route should not be relied upon given the uncertainty surrounding the continuance of coach operators.*

**(ii) Press release opening to Ty Pawb Monday 2<sup>nd</sup> April 2018 - Noted**

**(iii) Wrexham CBC – Extra meeting of Town & Community Council Forum on 1<sup>st</sup> February 2018 at 4pm - Noted**

**(iv) Planning Inspectorate – Advising that they had allowed the appeal against the refusal of planning permission at 8 Albert Street, Wrexham - Noted**

**(v) Bridgend Coalition of Disabled People – requesting support for the promotion of an access scheme (similar to food hygiene certificates) for establishment in Wales.**

*Resolved: To support their aim.*

**128. PROGRESS REPORT FROM GWENFRO VALLEY ICC AND CONSIDERATION OF RELEASING THE SECOND GRANT PAYMENT.**

Members received a report for quarter 3 of the year in accordance with the service level agreement agreed in September 2017 when the grant was agreed.

(Cllr B. Cameron chaired this item of the agenda)

Concern was expressed that the report did not address if any progress had been made in attracting external funding for post March 2018 and did not demonstrate that the future of the organisation was sustainable given that the report made reference to being reliant on further grant funding from the Community Council in 2018/19.

A Member reminded the Council that in awarding the grant in September 2017 it was clearly recorded that the grant was to safeguard the existing provision until 31<sup>st</sup> March 2018 after which time the agreement and funding would cease.

Following discussion, it was agreed to release the second payment to ensure continuance of provision up to 31<sup>st</sup> March 2018.

(Cllrs. M. King, C. Powell, M. Downward and B. Halley declared a personal and prejudicial interest in this agenda item as outlined in Minute 119 and withdrew from the meeting whilst this item was considered).

## **129. PRECEPT SETTING AND BUDGET FOR FINANCIAL YEAR 2018/19**

(Cllr B. Cameron chaired this item of the agenda)

Members were presented with a detailed report outlining the precept levy applied over the past ten years, the reasons for variation and the financial effect of applying the precept to Band A to G properties based on the current property base of 3803 Band D equivalent properties for 2018/19.

They were also presented with a report on budget trends detailing the levels of expenditure in each of the main service areas together with any anticipated pressures for the forthcoming year.

The following were noted:

A pay award of 2% had been built into projections

No allowance had been made for any election costs arising in year

No allowance had been made for the Independent Remuneration Panel's conclusions on member allowances as this was not likely to be decided until February 2018.

With certain staff changes occurring in 2017/18, incremental salary progression would need to be factored in to future year's projections.

That the refund (spread over three years) on employer pension contributions as a result of the last actuarial variation had one further year to run.

That in November 2017, Members agreed:

A grants budget of £10,000

That the service level agreement with Caia Park Partnership be provisionally included in the budget (£8000)

A commitment to financially support Pentre Gwyn Community Centre for 3 years.

Financial details were also presented indicating the level of expenditure estimated to March 2018, actual expenditure to December 2017 and projected expenditure to March 2018 together with a proposed budget to March 2019. A spreadsheet was also considered which showed the precept requirement required to balance the budget without utilising reserve funds provided no

additional expenditure was incurred or agreed in year. It was noted that to revert back to a precept levy of £56 per Band D property, some £13k would need to be taken from reserves.

Members were reminded of the restrictions placed on using the capital receipt from the sale of the Cefn Road premises which had the effect of reserves looking artificially high and that the precept had been reduced to £50 per annum per Band D property in 2017/18 in recognition of the levels of reserves at that time.

Following discussion, it was **Resolved:**

- (i) *To set the precept amount for 2018/19 at £212968 (which is equivalent to £56 per annum per Band D property)*
- (ii) *That the current level of expenditure on all of the Council's existing services be maintained (with the exception of St Peter's Hall which is currently under review) but that expenditure will be subject to a review of spending following a community wide consultation to seek the views of Caia Park residents.*
- (iii) *That a small working party be established to progress the consultation and to consider the scope and methodology of the consultation – membership as follows  
Cllr. B. Cameron, Cllr. L. Crawford, Cllr C. Harper and Cllr. A. Jeorrett*

(Cllrs. M. King, C. Powell, M. Downward, J. Johnson, L. Platt and B. Halley declared a personal and prejudicial interest in this agenda item as outlined in Minute 119 and withdrew from the meeting whilst this item was considered).

### 130. APPLICATIONS FOR FINANCIAL ASSISTANCE

It was reported that two applications had been received as follows:

Gwenfro Valley ICC - £30,000  
The Venture - £30,000

Members **Resolved:** *That in view of the decision taken in Minute 129 (iii) above, consideration of the two applications for grants/contracts for play work from Gwenfro Valley ICC and The Venture be deferred until the results of the community consultation have been received and considered.*

(Cllrs. M. King, C. Powell, M. Downward, L. Platt and B. Halley declared a personal and prejudicial interest in this agenda item as outlined in Minute 119 and withdrew from the meeting whilst this item was considered).

### 131. PLANNING APPLICATIONS

**Resolved:** *That no objection be raised to the following application*

- (i) **P/2017/1055 Caia Park Centre, Prince Charles Road, Wrexham**  
Extension and new main entrance to the existing community building

(Cllrs. M. King and J. Johnson declared a personal and prejudicial interest in this agenda item as outlined in Minute 119 and withdrew from the meeting whilst this item was considered).

### 132. ACCOUNTS FOR PAYMENT

The following accounts were authorised for payment:

D.D.	Pace Telecom	General Admin	* 64.32	
		CAS	* <u>169.04</u>	233.36
D.D.	Investec	General Admin	*	84.00
-----				
D.D.	Plus Net	CAS	*	12.00
D.D.	Dee Valley Water	St Peters Hall		9.10
D.D.	Wrexham CBC	Prince Charles Road		457.00
D.D.	Wrexham CBC	St Peter's Hall		170.00
7152	Cash (Client grant)	CAS		99.97
7152	Petty cash (stamps)	CAS	60.00	
		General Admin	<u>20.00</u>	80.00
7147	Caia Park Partnership	SLA 4 <sup>th</sup> Inst		2000.00
7148	Gwenfro Valley ICC	Donation SLA		13334.15
7150	SLCC	General Admin		165.00
7151	ALCC	General Admin		30.00
D.D.	SSE (Elect)	Prince Charles Road	*	137.93
D.D.	Dee Valley Water	Prince Charles Road		42.24
	K. Walker (sal adj/travel)	CAS		
	A. Humphreys (sal adj Jan)	St Peter's Hall		
	H.M. Revenue & Customs	Tax NI (Jan)		
	Clwyd Pension Fund	Pensions (Jan)		

\*Figs include VAT which is reclaimable