

Minutes of the Ordinary Meeting of Caia Park Community Council held on
9th June 2016 at Cartrefle, Cefn Road, Wrexham.

*Cllr Marc Jones (Chair)

*Cllr A. K Gregory (Vice Chair)

*Cllr B. Cameron

Cllr B. Halley

*Cllr C. Harper

*Cllr J. Johnson

Cllr S. Jones

*Cllr M. King

Cllr C. Lloyd

*Cllr C. Powell

Cllr B. Pritchard

Cllr P. M. Williams

Cllr Paul Williams

Vacancy

*Absent

Also present:

Mr. R. Sheehan

NW Newspapers

19. ELECTION OF CHAIR FOR MEETING

In the absence of the Chair and Vice Chair, Cllr. Mrs. P. M. Williams was elected Chair for the meeting.

20. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Marc Jones, A. K. Gregory, B. Cameron, C. Harper, J. Johnson, M. King and C. Powell

21. REPORT BY COMMUNITY AGENT

Ms Kathryn Cramer gave Members a brief presentation on her role as Community Agent for Caia Park. The position was established in March 2015 and was a partnership initiative between Wrexham CBC and Caia Park Community Council. Some other communities also appointed Community Agents who are generally employed for 15 hours per week to offer advice and signposting information for members of the community over the age of 50.

It was noted that the role is not to replace or substitute other Adult Social Care services such as befriending but to act as a reference point for providing help and information.

The 2015/16 year had been a pilot project but funding has been secured to extend the programme and role it out to other communities. Challenges have been experienced in terms of identifying those who may benefit from the service. Whilst regular visits had taken place at the Family Centre, Deva House and warden controlled accommodation, in the main those attending were able to receive support whilst those leading fairly isolated lives were harder to identify.

Councillors were provided with supporting literature and were asked to make referrals and help identify those who may benefit from the service.

Ms Cramer was thanked for her presentation.

22. POLICE MATTERS

As there were no representatives from the Police present and no statistics had been received, this item was deferred until next month.

23. CONFIRMATION OF MINUTES

Resolved: *That the minutes of the AGM and Ordinary meetings held on 12th May 2016 be received and adopted as a true record.*

Matters arising:

24. COMMUNITY COUNCIL VACANCY (PM170 - 2015/16 & 11)

It was noted that the vacancy arising in the Cartrefle Ward had been advertised and the Electoral Officer had not received a request for an election. It is now possible for the Community Council to advertise for interested parties for co-option to the Council. **Resolved: To advertise accordingly.**

25. MEMBERS REPORTS

Cllrs B. Halley & C. Lloyd – Attended Pentre Gwyn, Tan y Coed and Coed y Bryn Residents Association meeting. They advised that a fun day was to be held at the Pentre Gwyn Community centre on 6th August 2016

26. CORRESPONDENCE

- (i) **Wrexham CBC – Invitation to attend Mayor’s Civic visit to St Giles Parish Church – Noted**
- (ii) **N. Wales Miners Assoc Trust – Request for written support for Heritage Lottery Grant application – Resolved: To support the application**
- (iii) **Wrexham CBC – Environmental crime enforcement statistics (April).**
Details were provided relating to litter and dog fouling enforcement fixed penalties for the month of April. – **Resolved: to note the information**
- (iv) **Nightingale House – Invitation to Summer events – Noted**

27. INTERNAL AUDIT REPORT FOR FINANCIAL YEAR 2015/16 AND APPOINTMENT OF INTERNAL AUDITORS FOR 2016/17

Members considered the audit report for financial year 2015/16 and noted that the only comments related to accounting procedures for a pre payment made to the Council and a payment in advance made by the Council, together with guidance on recording the value of fixed assets.

The Clerk reminded Members that it was also necessary to formally appoint Internal Auditors for financial year 2016/17

- Resolved:**
- (i) *To note the content of the Internal Audit report for 2015/16*
 - (ii) *To appoint JDH Business Services as Internal Auditors for 2016/17*

28. ANNUAL REPORT DETACHED/OUTREACH YOUTH WORK REPORT

Members were reminded that as part of the service level agreement with Caia Park Partnership it was a requirement for them to produce periodic reports for the Community Council. This report covered the period April 2015 – March 2016. Members were pleased with the service provided by the outreach youth team and noted the contents of the report.

29. APPLICATIONS FOR FINANCIAL ASSISTANCE.

It was **Resolved:**

That the Council, in accordance with its powers under S137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:

(i)	FC Queens Park	Football items to the value of	£856
(ii)	Pentre Gwyn & Tan y Coed Pensioners Club		£1,550
<i>Supplementary agenda</i>			
(iii)	Caia Park Early Years Group		£305

30. PLANNING APPLICATIONS

Resolved: That no objection be raised to the following applications

- (i) **P/2016/0438 Gracelands, Hullah Lane, Wrexham**
Relaxation of condition 1 to allow operation of 2 no private hire vehicles on a permanent basis.
- (ii) **P/2016/0471 Berrca, 2 Havard Way, Wrexham**
Two storey side extension

Resolved: *That an objection be raised to the following application on the grounds of concerns over the means of access/egress from the site and highway safety concerns given the narrow road and capacity of roundabout at Holt Rd junction*

- (iii) **P/2016/0461 22 Bryn Estyn Road, Wrexham**
Demolition of existing dwelling, outline application for residential development (up to 4 dwellings and construction of new access.

31. COMMUNITY ADVICE SERVICE STATISTICS

Members received the quarterly statistics for the Community Advice Service together with annual figures in terms of reported gains and debt handled for the year 2015/16. It was noted that the reported gains in benefits paid for the year amounted to £969,439.

Resolved: *To note the statistics.*

32. FINANCIAL MONITORING

The financial statement for period ending 31st May 2016 was submitted.

Resolved: That the financial statement for the period be received and adopted.

33. ACCOUNTS FOR PAYMENT

Resolved: That the following accounts payable in June 2016 be approved for payment.

D.D.	Pace Telecom	General Admin	* 13.28	
		CAS	* <u>26.92</u>	40.20

D.D.	Dee Valley Water	St Peter's Hall		13.79
D.D.	Plus net	St Peter's Hall	*	12.00
D.D.	Wrexham CBC	Cartrefle		673.00
D.D.	Wrexham CBC	St Peter's Hall		156.00
6835	WNW	St Peter's hall	*	1.79
6836	Caia Park Partnership	SLA 1 st Installment		2000.00
6837	Shelter Cymru	CAS		50.00
6838	Wrexham CBC	Cartrefle		459.00
6839	Zurich Insurance	General Admin		2765.75
6840	Connected Security Ltd	Amenity/Environ	*	180.00
6841	Caia Park early Years Group	Donation		305.00
6842	Pentre Gwyn Pensioners Club	Donation		1550.00
6843	FC Queens Park (Equipment)	Donation	*	856.58
D.D.	Dee Valley Water	Cartrefle		31.37
D.D.	Plus net	Cartrefle	*	32.03

G. Evans (Travel)	CAS
P. Donellan (Travel)	CAS
J. Carter (Travel)	CAS
K. Walker (Sal adj & Travel)	CAS
S. Jones (Sal June)	CAS
P. Rondel (Sal adj June)	St Peter's Hall
H.M. Revenue & Customs	Tax NI (June)
Clwyd Pension Fund	Pensions (June)

*Figs include VAT which is reclaimable